



Buxton Fire-Rescue

Administrative Policy

Subject: Personal Regulations (3)

Section/Number: Tobacco Use (1)

Date Approved: October 10, 2014

Not a Seal



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Tobacco Use Policy

It is the policy of Buxton Fire - Rescue to comply with all applicable federal, state and local regulations regarding tobacco use in the work place, and also to provide a tobacco free work environment that promotes productivity and the wellbeing of its employees.

1. Buxton Fire - Rescue recognizes that tobacco products (including chew/dip) in the workplace can adversely affect employees. Accordingly the following policy will be in effect: the use of tobacco products are prohibited in all Buxton Fire - Rescue facilities including offices, hallways, rest rooms, lunch rooms, meeting rooms, community rooms, vehicles, equipment, and on a training ground or incident scene. Officers and Supervisors are expected to enforce this policy.
2. This policy applies to employees and visitors on Department premises, Department functions, trainings, and incident sites.
3. Employees are expected to exercise courtesy and respect the needs of co-workers in regards to the tobacco policy and keep designated tobacco use areas clean and litter free. Employees that use tobacco products will not abuse breaks or any work rules.
4. A designated tobacco use area will be established at each Station. The use of tobacco products on any training or incident site is not permitted.
5. Any employee that violates this policy may be subject to disciplinary action.